

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 10/15/18  
**September 17, 2018**

**Regular Meeting**

On September 17, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:00 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, Tubbs, Skaggs, Fowler & Stieben  
Board Members Absent: McGarry  
Also Present: Shaw, Strick, Bates & Russow

**Review/Approval of Agenda**

Remove New Business:

- I. Recommendation of Letter of Agreement with Erie Mason Education Association regarding changes in health insurance and cash in lieu
- J. Recommendation of Letter of Agreement with Central Office Staff regarding changes in health insurance and cash in lieu
- K. Recommendation of Letter of Agreement with Mason Principals Association regarding changes in health insurance and cash in lieu
- L. Recommendation of Letter of Agreement with Mason Consolidated Educational Support Personnel regarding changes in health insurance and cash in lieu
- M. Recommendation of Letter of Agreement with Mason Transportation Association regarding changes in health insurance and cash in lieu
- N. Recommendation of Letter of Agreement with IUOE (Mason Maintenance Staff) regarding changes in health insurance and cash in lieu
- O. Recommendation of changes in health insurance and cash in lieu pertaining to individual contracts for Andrew Shaw Superintendent, Michelle Strick Finance Director, Kelly Trainor High School Discipline, Attendance Officer / Athletic Director, Dustin Pollard Restorative Justice Coordinator, RJ Seiler Technology Specialist

Remove Consent Agenda

- E. Approve the recommendation of Letter of Agreement with Erie Mason Education Association regarding changes in health insurance and cash in lieu
- F. Approve the recommendation of Letter of Agreement with Central Office Staff regarding changes in health insurance and cash in lieu
- G. Approve the recommendation of Letter of Agreement with Mason Principals Association regarding changes in health insurance and cash in lieu
- H. Approve the recommendation of Letter of Agreement with Mason Consolidated Educational Support Personnel regarding changes in health insurance and cash in lieu
- I. Approve the recommendation of Letter of Agreement with Mason Transportation Association regarding changes in health insurance and cash in lieu
- J. Approve the recommendation of Letter of Agreement with IUOE (Mason Maintenance Staff) regarding changes in health insurance and cash in lieu
- K. Approve the recommendation of changes in health insurance and cash in lieu pertaining to individual contracts for Andrew Shaw Superintendent, Michelle Strick Finance Director, Kelly Trainor High School Discipline, Attendance Officer / Athletic Director, Dustin Pollard Restorative Justice Coordinator, RJ Seiler Technology Specialist

-It was moved by Tubbs, supported by Larrow to approve the agenda. Motion carried 6-0

**Special Presentations**

Mason Middle School PBIS Program

-Mr. Russow and Mr. Pollard shared the Positive Behavior Interventions and Support program that is new to the Middle School this year. The idea is to be proactive, not reactive and to teach the students the expectations. A behavior expectations matrix was created. All students were walked through the expectations and given an Eagle Power Book. Students can earn multiple privileges depending on behaviors. Good behaviors are rewarded and those with unacceptable behaviors are given support to fix those behaviors. Eagle Power Cards can be given out by any staff member who sees positive behaviors as they happen. These can be turned in to win prizes. Each Monday in the first thirty minutes of the day is Eagle Power Hour. This time is to focus on social/emotional learning.

### **Old Business**

Presentation of minutes from the August 20, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the August 27, 2018 Board of Education Special Meeting

-Mr. Stieben presented, there were no questions or changes

### **New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, October 3, 2018 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, October 15, 2018 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented

Recommendation for new hire: Alisha Clark, LRE Aide Mason Central and Mason Middle School

-Mr. Shaw presented Alisha is being hired at Step 1 and will be scheduled 22-28.75 hours per week.

Presentation of banner placed on High School building

-Mr. Skaggs presented the idea of a banner to be made to hang on the walkway on the wall leading into the pool entrance. It will be a 12-foot by 80-foot banner. It is sponsored by Hoopsters, Baseball and Touchdowners. Each group will contribute between \$400 and \$500 dollars and Suzette Bates will cover any other additional cost. Total cost is \$1400-\$1800 with no cost to the school.

Policy Review Volume 32, Number 1: 1439 Administrator Discipline (New); 2410 Prohibition of Referral or Assistance (New); 2414 Reproductive Health and Family Planning (Revised); 2418 Sex Education (New); 3139 Staff Discipline (Revised); 4139 Staff Discipline (Revised); 5630.01 Student Seclusion and Restraint (Replacement) and 8142 Criminal History Record Check (Revised)

-Mr. Shaw went over the recommendations of policy changes.

Policy Review Volume 32, Number 2: 0143.1 Public Expression of Board Members (Revised); 1421 Criminal History Record Check (New); 3121 Criminal History Record Check (Revised); 4121 Criminal History Record Check (Revised); 4162 Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform Safety Sensitive Functions (Revised); 5111 Eligibility of Resident/Nonresident Students (Revised) and 8321 Criminal Justice Information Security (Revised)

-Mr. Shaw went over the recommendations of policy changes.

Policy Review Tech Phase III: 7540.03 Student Education Technology Acceptable Use and Safety (Revised); 7540.04 Staff Education Technology Acceptable Use and Safety (Revised); 7540.05 Electronic Mail (Revised) and 7540.06 District-Issued Student E-Mail Account (New)

-Mr. Shaw went over the recommendations of policy changes.

Policy Review Tech Phase IV: 7530 Lending of District Owned Equipment (Revise); 7530.02 Staff Use of Personal Communication Devices (Revised); 7542 Access to District Technology Resources from Personal Communication Devices Revised) and 7543 Remote Access to the District's Network (Revised)

-Mr. Shaw went over the recommendations of policy changes.

### **Public Comment**

- No public comment

### **Superintendent's Report**

Staffing:

Received letter of resignation from Kim Robb, transportation aide Teri Hoffman an aide approved at the August 20<sup>th</sup> Board meeting is not accepting the position due to some issues she needs to attend to. She will continue to be a sub for us instead.

Projects:

Waiting for window to arrive for the portables. As soon as they are installed, and some work done on the eave's troughs, the portables will be done.

Bussing:

Waiting for two more busses to arrive. A lift bus needs air conditioning installed and the other bus makes a ticking sound and it has been sent to Ford to get fixed. The issue with bussing showing up at the Middle School at 7:00 am has been addressed and most bussing are sitting about 50-45 minutes. Cameras will be installed in the busses before the month is over.

Lockers:

This Friday, Middle School lockers are going in. Trim and slop tops won't be installed yet, just the lockers. Soffits will need to be put in first.

### **Administrative Reports**

Elementary Principal

Middle School Principal

High School Principal

Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the August 20, 2018 Board of Education Meeting

Presentation of minutes from the August 27, 2018 Board of Education Special Meeting

Approve the August 2018 Check Register

Approve the recommendation for new hire: Alisha Clark, LRE Aide Mason Central and Mason Middle School

-It was moved by Smith, supported by Fowler. Motion carried 6-0

### **Action**

Approve Policy Review Volume 32, Number 1 as a first reading: 1439 Administrator Discipline (New); 2410 Prohibition of Referral or Assistance (New); 2414 Reproductive Health and Family Planning (Revised); 2418 Sex Education (New); 3139 Staff Discipline (Revised); 4139 Staff Discipline (Revised); 5630.01 Student Seclusion and Restraint (Replacement) and 8142 Criminal History Record Check (Revised)

-It was moved by Larrow, supported by Stieben. Motion carried 6-0

Approve Policy Review Volume 32, Number 2 as a first reading: 0143.1 Public Expression of Board Members (Revised); 1421 Criminal History Record Check (Revised); 3121 Criminal History Record Check (Revised); 4121 Criminal History Record Check (Revised); 4162 Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers and Other Employees Who Perform

Safety Sensitive Functions(Revised); 5111 Eligibility of Resident/Nonresident Students (Revised) and 8321 Criminal Justice Information Security (Revised)

-It was moved by Larrow, supported by Smith. Motion carried 6-0

Approve Policy Review Tech Phase III as a first reading: 7540.03 Student Education Technology Acceptable Use and Safety (Revised); 7540.04 Staff Education Technology Acceptable Use and Safety (Revised); 7540.05 Electronic Mail (Revised) and 7540.06 District-Issued Student E-Mail Account (New)

-It was moved by Skaggs, supported by Tubbs. Motion carried 6-0

Approve Policy Review Tech Phase IV as a first reading: 7530 Lending Of District Owned Equipment (Revise); 7530.02 Staff Use of Personal Communication Devices (Revised); 7542 Access to District Technology Resources from Personal Communication Devices Revised) and 7543 Remote Access to the District's Network (Revised)

-It was moved by Fowler, supported by Smith. Motion carried 6-0

### **Board Reports/Comments**

Fowler: Excited about the PBIS program at the Middle School. Good to tell the basic expectations.

Tubbs: Also excited about the PBIS. It looks interesting and excited to see where it goes. Congratulations to the girls' swim team.

Larrow: No comment

Smith: Thank you to the principals for being available tonight. The PBIS program looks good. Positive change. Good job to our lady swimmers and the rest of our athletes.

Skaggs: Welcome back everyone and thanks for the PBIS presentation. It is exciting stuff.

Stieben: PBIS program is a great idea. It is great to be on the forefront of this in our area and recognizing the needs of the kids have changed in the last 20 years and this will help create an action plan for them for life. Excited about seeing the lockers. Excited to see the reports about the athletic teams and what we are doing. We are moving in the right direction. The cross country team is doing well. The swimmers are having the best year we have seen in a long time. The volleyball team is doing incredibly well. Boys football is a lot more fun to watch. Congratulations to everybody. It is an exciting time to be here and glad to be a part of it.

### **Adjournment**

At 7:31 p.m., it was moved by Smith, supported by Larrow to adjourn the September 17, 2018 meeting of the Board of Education. Motion carried 6-0.

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Janice Skaggs, Board Secretary