

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approval 2/20/19  
**February 6, 2019**

**Regular Meeting**

On February 6, 2019 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:08 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, McGarry, Skaggs, Fowler & Stieben  
Board Members Absent: Tubbs  
Also Present: Shaw & Strick

**Review/Approval of Agenda**

Move Item IV Closed Session to the end of the meeting.  
Move Item X Closed Session to February 20, 2019 Board of Education Meeting  
Add Old Business C: TCC Update

-It was moved by McGarry, supported by Larrow to approve the agenda. Motion carried 6-0

**Old Business**

Presentation of minutes from the January 23, 2019 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Voluntary Severance Plan

-Mr. Shaw presented details of a plan to offer to teachers to reduce staff as a cost savings for the district to avoid tapping into the district's fund balance. This calls for a minimum of five teachers and a maximum of ten with at least fifteen years of service or more to accept this plan. We are budgeting a 40-student loss for next year. Three teachers will be replaced. We need to reduce costs between \$300,00 to \$400,00.

Update on Tri County Conference (TCC) application

-Mr. Shaw updated the Board that the TCC has voted to extend us an offer of membership to the TCC beginning the 2020-2021 school year. Each Board of Education in the TCC now has a resolution to offer us an invite. In order to become a member of the TCC all but one must approve the resolution. We will know early March the vote of the TCC Boards of Education. Should the Boards of Education approve us then the final step will be for our Board of Education to accept the invitation.

**Monthly Items**

Check Register

-There was a question on the following check number.  
62538-Headly Lawsuit that is billed every quarter

Sinking Fund Financial Report

-Ms. Strick reported that there is a revenue update but nothing else to discuss.

Special Projects Finance Report

-Ms. Strick reported that it has been updated. There were no comments or questions.

Board Financial Report

-Ms. Strick that this is updated through December. She stressed the importance of fund balance to support this time of year when there are many expenses.

## Tax Report

-Ms. Strick pointed out the different taxes that have been updated through January.

## Sinking Fund Projects Update

-Mr. Shaw reported that the work is done except some framing to be done on the lockers. There is nothing moving forward at this time. Had a meeting with Plante Moran today and had a walk-through last Friday. Want to have them at the April or May meeting so that we can start making plans for what to do next.

## Special Projects Update

-Mr. Shaw reported that we are on hold so there is nothing to discuss. He updated that the pool is back to working better with the new controller.

## **New Business**

Update on Luna Pier Property Donation to the City of Luna Pier and the sale of the Luna Pier property

-Mr. Shaw reported that the buyer has to have soil samples done and due to some fuel leaks from gas stations, further boring needs to be done of the ground to see if it leached onto our property. Expecting the results this week. Once that comes back Jason will be ready to close. Mr. Shaw has worked with the city for the parcels being divided. Options were discussed on how to handle the parcel sold to Harborside and the parcel being donated to the city. There has been a hold up due to Harborside and taxes owed to the city. Survey work has all been done. Mr. Shaw will provide a recommendation at the February 20<sup>th</sup>, 2019 Board of Education meeting.

Mason / Whiteford Cooperative Agreement for Business Services

-Mr. Shaw reported on some upcoming changes in the Business Office. We will be ending our shared agreement with Whiteford Schools. Michelle will be working exclusively with Whiteford and we will have to restructure our department. We will be able to contract with Michelle for help with reports. We will also work with the ISD for assistance and training. Mr. Shaw will bring back options for the finance department.

## **Public Comment**

-No Public Comment

## **Consent Agenda**

Approve the minutes from the January 23, 2019 Board of Education Organizational Meeting

-It was moved by Larrow, supported by Fowler. Motion carried 6-0

## **Closed Session**

Per MCL 15.268 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

Tabled. Moved the Superintendent evaluation to the February 20, 2019 meeting.

## **Closed Session**

Pursuant to Section 8(h): To consider material that is exempt from disclosure under the Michigan Freedom of Information Act, attorney-client privileged written communication MCL 15.243(1)(g). At 7:19 p.m., it was moved by Smith, supported by McGarry. Roll was called. Motion carried 6-0

Back to open session time: 7:40 p.m.

**Adjournment**

At 7:41 p.m., it was moved by Larrow, supported by Stieben to adjourn the February 6, 2019 meeting of the Board of Education. Motion carried 6-0.

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Janice Skaggs, Board Secretary