

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 12/17/18  
**December 5, 2018**

**Regular Meeting**

On December 5, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:01 p.m.

**Roll Call**

Board Members Present: Larrow, Tubbs, McGarry, Skaggs, Fowler (arrived 6:09) & Stieben  
Board Members Absent: Smith  
Also Present: Shaw & Strick

**Review/Approval of Agenda**

No Changes

-It was moved by Larrow, supported by McGarry to approve the agenda. Motion carried 5-0

**Old Business**

Presentation of minutes from the November 19, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 19, 2018 Board of Education Meeting Closed Session  
A

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 19, 2018 Board of Education Meeting Closed Session  
B

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 28, 2018 Board of Education Meeting Closed Session

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 28, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

**Monthly Items**

Check Register

-There was a question on the following check numbers:

62329-Monroe County Treasurer split with sinking fund

62377-Travel Insurance for Administration and Board of Education

Sinking Fund Financial Report

-No Report

Special Projects Finance Report

-No Report

Board Financial Report

-No Report

Tax Report

-No Report

### Sinking Fund Projects Update

-Mr. Shaw reported the Sinking Fund Committee met and went through projects completed and what needs to be worked on. A report will come out in the next week. Two big things working on now is the square footage of the asphalt and how much it will cost and meeting with Plante Moran. Some small things will be worked on so that we can continue to save for the big projects like the heating and the roof work. The Elementary will have the hardware changed out on the sinks in the bathrooms in between classrooms.

### Special Projects Update

-No Report

### **New Business**

#### Review of FY18 Audit

-Ms. Strick reviewed the budget process and why we have to estimate the budget and then make adjustments. There are unknowns at the time of adoptions such as pupil count, property taxes and what the state gives per pupil. She reviewed student funding and special education funding. She explained in detail how the Great Start Readiness program funding works. She reviewed grants in detail and how they also contribute to the variances. Staffing changes and dual enrollment classes also contribute to the variances that will eventually be adjusted. She reviewed all the major factors that could contribute to the variances.

#### Pending Sale of Luna Pier Property update

-Mr. Shaw reported we are down to an environmental study. The work has begun and we are just waiting for this last item to be completed.

#### District Health Insurance changes update

-Mr. Shaw reported we are now working through getting all the final bills squared up. We have just completed going through our second open enrollment.

#### Curriculum and School Improvement Update

-Mr. Shaw reported that we have four meetings scheduled this year with a facilitator working with us. Our school improvement plans will be done in April and we will then know what we will be spending our Title II funds on for professional development. Each building will be able to schedule their meetings for next year to meet to review goals and make adjustments. This year is the one that will take the most time and the initial meetings have gone very well.

#### Recommendation of Borrowing Resolution

-Ms. Strick reported that cash flow is tight and with timing of how certain commitments are falling, we are going to do a State Aid note to get us through until our property taxes come in. This amount cannot exceed \$500,000. This will be done through Monroe Bank and Trust. We can pay this back on our timeline.

#### Council for Exceptional Child Conference

-Mrs. McCain is recommending the overnight for Floyd Martin, Brooke Oberski, Sara Krohn, Michelle Beczynski, Katie Hyden and Max Hall, Council for Exceptional Child Conference, March 7-8, 2019, Grand Rapids, MI.

### **Public Comment**

-Ms. Strick wanted to thank the people that assisted on the day our power went out to get the work done to get our payroll done. She thanked the maintenance department for starting the generator so the technology staff could get the servers started. Also a thank you to the Whiteford tech person and also her staff who all worked hard that day.

**Consent Agenda**

Approve the minutes from the November 19, 2018 Board of Education Meeting  
Approve the minutes from the November 19, 2018 Board of Education Meeting Closed Session A  
Approve the minutes from the November 19, 2018 Board of Education Meeting Closed Session B  
Approve the minutes from the November 28, 2018 Board of Education Meeting Closed Session  
Approve the minutes from the November 28, 2018 Board of Education Meeting  
-It was moved by Tubbs, supported by Larrow. Motion carried 6-0

**Action**

Approve the recommendation of the borrowing resolution not to exceed \$500,000  
-It was moved by McGarry, supported by Fowler. Motion carried 6-0

**Adjournment**

At 7:23 p.m., it was moved by Larrow, supported by McGarry to adjourn the December 5, 2018 meeting of the Board of Education. Motion carried 6-0.

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Janice Skaggs, Board Secretary