

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

**Approved 12/5/18**  
**November 19, 2018**

**Regular Meeting**

On November 19, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. Vice-President McGarry called the meeting to order at 6:04 p.m.

**Roll Call**

Board Members Present: Smith, Larrow, Tubbs, McGarry, Skaggs & Stieben  
Board Members Absent: Fowler  
Also Present: Shaw, Strick, Bates, Russow, McCain, Trainor & Student Reps  
Balcerzak & Gale

**Review/Approval of Agenda**

No Changes

-It was moved by Larrow, supported by Tubbs to approve the agenda. Motion carried 6-0

**Special Presentations**

Review of Fund Balance History

-Ms. Strick reviewed the report beginning with the twelve-year history showing revenue and expenditures for each fiscal year. She explained that everything in the report is actual except the 2018/2019 projected column. She discussed student count and possible fluctuations up until February. Budget adjustments will be shown in January. The Budget as adopted in June was for a 20 student decrease but we have had a 41 student decrease. The budget numbers for athletics, cafeteria and technology fund were all reviewed.

Veterans Day Assembly

-Mr. Shaw thanked everyone for the day. It was highly successful. Our substitute teacher for Laurel Miller did a great job along with our elementary students. About 40-50 vets were in attendance.

**Student Representatives to the Board Report**

-Ryan Balcerzak spoke about the cancelled Walleye trip and suggested that there is a backup plan for future senior events that may get cancelled. There was confusion about what to do.

-Kasey Gale reported on the SPLT team which is the Student Prevention Leadership Team. It is an organization which spreads anti-drug campaigns to students. She reviewed the events and campaigns they have held and those coming in the future. Kasey also reported that Senior Feast was the next day, thanked the Board for all they do for the students and wished the Board a Happy Thanksgiving.

**Old Business**

Presentation of minutes from the October 15, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

**New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, December 5, 2018 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, December 17, 2018 at 6:00 p.m. in the IVN Room at Mason High School

-Mr. Stieben presented

Review October 2018 Check Register

-62246 Chromebooks

-62173 Zorn's for bus radio installations

-Star Towing/Selking-towing

Recommendation to purchase a van for the cafeteria

-Quotes have been received through MiDeal, which is an extended purchasing program through the State of Michigan for the purchase of a van for the food service department. While a transit van is the lowest, \$21,599 from Gorno Ford it is the recommendation to purchase and Chevy 2500 Express Cargo van for \$22,528 from Berger Chevrolet in Grand Rapids Michigan. The van will be delivered free of charge. The purchase will be paid out of the food service fund which means the van can only be used for food service.

403(b) Plan Update

-Ms. Strick updated the Board that the IRS has released suggested language for plan documents which each district is required to have. She also informed the board that we have a written 403(b) plan and that our 403(b) plans are managed by TSA Consulting Group. There will be a new plan document in the future but no action is needed by the Board of Education.

Recommendation of 2018 – 2019 Schedule B, Unit Leaders, and Mentor Assignments

-The list of schedule B, unit leaders and mentor assignments is presented annually to the Board of Education.

Recommendation of 5th Grade Camp Storer

-Mrs. McCain requested the approval for the fifth grade students at Mason Central Elementary School and the staff; Karen Swartz, Josh Sweigert and Jeannine Geddes to attend the annual trip to the YMCA Camp Storer in Brooklyn, MI on February 6th – 8th, 2019.

Joint Mid-Winter MASA / MASB Conference

-The MASA Mid-Winter conference is February 6-8. On Friday the 8 in the afternoon will be a joint conference with the School Board association and the Superintendent's. There was discussion to see if any members would want to take part in the MASB Conference along with the Friday afternoon session. Mr. Shaw will provide more information as it comes available.

Recommendation of High School Youth in Government

-Mr. Bates recommends for the High School to take part in the Youth in Government in Lansing from February 21st – February 24th, 2019. The cost is \$405.00 per student with approximately 8 students involved.

Update on Lenawee County Athletic Association (LCAA) and the Tri County Conference (TCC)

-Ms. Trainor updated the Board that we will be putting an application together to join the TCC. The next step will be for the TCC to recommend a school to the Board of Education in the TCC and the school that requesting school. The TCC is having discussion about all options. These include adding only one school or multiple schools. The TCC has a meeting on December 5 to discuss these options.

### **Public Comment**

-No Public Comment

### **Superintendent's Report**

Staffing:

The following list is the newly appointed/hired coaches for Winter 2018-2019.

Varsity Wrestling: Justin Gessner (0) new

Middle School Wrestling: Open

Varsity Boys Swimming: Andrew Mosley (0) new  
Varsity Boys Swim Assistant: Kevin Smith (0) new

High School score boards have been installed  
High School lockers will be installed over Christmas Vacation  
Thank you to Pat Larrow and Blaine Moore for running for the Board of Education and congratulations to Pat on her re-election.

### **Administrative Reports**

Elementary Principal  
Middle School Principal  
High School Principal  
Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the October 15, 2018 Board of Education Meeting  
Approve the October 2018 Check Register  
Approve the recommendation of 2018 – 2019 Schedule B, Unit Leaders, and Mentor Assignments  
Approve the recommendation of 5th Grade Camp Storer  
Approve the recommendation of High School Youth in Government  
-It was moved by McGarry, supported by Smith. Motion carried 6-0

### **Action**

Approve the recommendation to purchase a Chevy 2500 Express Cargo van for \$22,528 from Berger Chevrolet in Grand Rapids Michigan  
-It was moved by Larrow, supported by Stieben. Motion carried 6-0

### **Closed Session**

Pursuant to Section 8(h): To consider material that is exempt from disclosure under the Michigan Freedom of Information Act, attorney-client privileged written communication MCL 15.243(1)(g).  
At 7:04 p.m., it was moved by Larrow, supported by McGarry. Roll was called. Motion carried 6-0

Back to open session time: 7:37 p.m.

Per MCL 15.268 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.  
At 7:38 p.m., it was moved by Larrow, supported by Smith. Roll was called. Motion carried 6-0

Back to open session time: 8:43 p.m.

### **Board Reports/Comments**

McGarry: The swim fund raiser dinner was a great event, the veteran's assembly was awesome and looking forward to a big swim team this year so it will be fun.

Tubbs: Happy Thanksgiving

Larrow: Glad to be with the Board again. The water exercise classes are going great.

Smith: Thank you Mr. Shaw for staying with the plan for bringing things to them and freely expressing the information that they need.

Skaggs: The fund raiser for Makenna Whipple is December 5<sup>th</sup> and 7<sup>th</sup>. It is boys against Ida and girls against Summerfield. Congratulations to Mr. Bowers for his Golden Apple Award.

Stieben: Appreciates everyone on the Board and what they do. Appreciates discussion and the different ways everyone looks at things. Congratulations to Pat and prayers to Tom. Thanks for the work that everyone on the Board does. It is exciting to get to a spot where you can tweak things because the big things have been addressed.

### **Adjournment**

At 8:47 p.m., it was moved by McGarry, supported by Skaggs to adjourn the November 19, 2018 meeting of the Board of Education. Motion carried 6-0.

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Janice Skaggs, Board Secretary