

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 1/23/19  
**January 9, 2019**

**Organizational Meeting**

On January 9, 2019 the Mason Consolidated Schools Board of Education held an organizational meeting in the IVN Room at Mason High School. President Stieben called the meeting to order at 6:10 p.m.

**Roll Call**

Board Members Present: Smith, Stieben, Tubbs, McGarry, Skaggs, Fowler & Larrow

Board Members Absent:

Also Present: Shaw, Bates & Nadeau

**Review/Approval of Agenda**

-It was moved by Tubbs, supported by Fowler to approve the agenda. Motion carried 7-0

**Oath of Office**

Bruce Stieben administered the Oath of Office to Pat Larrow

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of this State, and that I will faithfully discharge the duties of the office of Member of the Board of Education of the Mason Consolidated Schools, Erie, Michigan, according to the best of my ability."

**Election of Board Officers**

-President: Larrow nominated Stieben

Roll was called. Motion carried 6-0

Yes: McGarry, Fowler, Tubbs, Skaggs, Larrow & Smith

No:

Stieben Abstained

-Vice-President: Larrow nominated McGarry

Roll was called. Motion carried 6-0

Yes: Fowler, Tubbs, Skaggs, Larrow, Smith & Stieben

No:

McGarry Abstained

-Treasurer: Tubbs nominated Fowler

Roll was called. Motion carried 6-0

Yes: McGarry, Tubbs, Skaggs, Larrow, Smith & Stieben

No:

Fowler Abstained

-Secretary: Larrow nominated Skaggs

Roll was called. Motion carried 6-0

Yes: McGarry, Fowler, Tubbs, Larrow, Smith & Stieben

No:

Skaggs Abstained

**Reading of the School Board Member Code of Ethics**

Board Member Ethics was read aloud by President Stieben

## **Discussion**

### Establishment of Board Committees, Assignment of Members to Committees

- Monroe County School Board Association/Representative to the ISD (1 member)  
-Larrow
- Michigan Association of School Boards Delegation Representative (1 member)  
-Stieben
- Reproductive Health/HIV (2 members)  
-McGarry & Tubbs
- Legislative Relations Network Representative (1 member)  
-Stieben
- Policy Committee- (Committee of the Whole)
- Interview Committee- Board members will be called as needed on a rotation basis. If unavailable or unreachable, the next available member will be called.

### Board of Education Meeting Dates and Locations

-Board of Education meetings will be held the first Wednesday and the third Monday of the month at 6:00 p.m. in the IVN Room at Mason High School with the exception of January and February which will be held on the third Wednesday of the month due to the third Monday being a holiday. The first Wednesday of the month is a regular meeting where action may be taken but is primarily a work session for finance, facilities, programs and all other operations of the District. The work session replaces the Finance/Facilities Committee Meeting.

### Board Salary

-Policy 0144.1: Officers \$25, Trustees \$20 Per Meeting Attended (Salary may be declined or designated to a Mason group.)

### Designation of Auditor for 2018

-Designate Cooley, Hehl, Sabo & Calkins PLLC CPA as auditors for 2019

## **Public Comment**

-There were no comments

## **Consent Agenda**

Approve the designation of Cooley, Hehl, Sabo & Calkins PLLC CPA as auditors for 2019

-It was moved by Fowler, supported by McGarry to approve the consent agenda. Motion carried 7-0

## **Action**

Approve the establishment of Board Committees - Assignment of Members to Committees

- Monroe County School Board Association/Representative to the ISD: (1 member)  
-Larrow
- Michigan Association of School Boards Delegation Representative: (1 member)  
-Stieben
- Reproductive Health/HIV: (2 members)  
-McGarry & Tubbs
- Legislative Relations Network Representative: (1 member)  
-Stieben
- Policy Committee: (Committee of the Whole)
- Interview Committee: Board members will be called as needed on a rotation basis. If unavailable or unreachable, the next available member will be called.

-It was moved by Larrow, supported by Smith. Roll was called. Motion carried 7-0

Approve the designation of 2019 Board Meeting Dates and Locations

-Board of Education meetings will be held the first Wednesday and the third Monday of the month at 6:00 p.m. in the IVN Room at Mason High School with the exception of January and February which will be held on the third Wednesday of the month due to the third Monday being a holiday. The first Wednesday of the month is a regular meeting where action may be taken but is primarily a work session for finance, facilities, programs and all other operations of the District. The work session replaces the Finance/Facilities Committee Meeting.

-It was moved by Smith, supported by McGarry. Roll was called. Motion carried 7-0

Approve the designation of Board salary for 2019

-Policy 0144.1 revised as second and final reading: Officers \$25, Trustees \$20 Per Meeting Attended (Salary may be declined or designated to a Mason group.)

-It was moved by Larrow, supported by Stieben. Roll was called. Motion carried 7-0

### **Adjournment**

At 6:29 p.m., it was moved by McGarry, supported by Larrow to adjourn the January 9, 2019 Organizational Meeting of the Board of Education. Motion carried 7-0.

---

Janice Skaggs, Board Secretary