



# Mason Consolidated Schools

2400 Mason Eagles Drive Erie, MI 48133

Andrew Shaw, Superintendent

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[www.eriamason.k12.mi.us](http://www.eriamason.k12.mi.us)

## INTERNAL/EXTERNAL POSTING

<b>Posting Date:</b>	February 12, 2018
<b>Position:</b>	Deli Sandwich Maker
<b>Location:</b>	Mason High School
<b>Reports to:</b>	Food Service Director
<b>Wages:</b>	Contractual/Mason Consolidated Educational Support Personnel Contract-Hourly
<b>Work Hours/Days:</b>	School Year – 5.25 hours paid per day
<b>Deadline to Apply:</b>	<b>February 20, 2018, 12:00 p.m.</b>
<b>Start Date:</b>	Immediately after hired
<b>Responsibilities:</b>	Slice meats and cheese as necessary for deli counter Prepare sandwiches and salads at deli counter Assembles lunches for other satellite buildings Knowledge of Meal Magic terminals Follow safe food handling procedures and completes all temperature logs daily Maintains daily food production records Cleans and maintains assigned work areas, utensils and equipment Assists with stock on delivery days All other duties as assigned
<b>Minimum Qualifications:</b>	High School graduate or GED Demonstrated ability to follow written and oral instructions Ability to develop and maintain positive working relationships with students and staff Ability to lift at least 40 lbs. Basic knowledge of computers
<b>Preferred Qualifications:</b>	Associate's Degree Previous experience in food service industry
<b>Criminal History:</b>	All Employees of the Mason Consolidated School District are fingerprinted for a Michigan and FBI criminal history check. The processing fee of \$42.00 is the responsibility of the employee.
<b>Method of Application:</b>	Letter indicating interest in the position, proof of credentials, District application (available at <a href="http://www.eriamason.k12.mi.us">www.eriamason.k12.mi.us</a> ), resume
<b>Send information to:</b>	Beth Sherman, Administrative Assistant/HR Specialist Mason Consolidated Schools 2400 Mason Eagles Drive Erie, MI 48133 <a href="mailto:sherman@eriamason.k12.mi.us">sherman@eriamason.k12.mi.us</a>

*It is the policy of the Mason Consolidated School District that no discriminatory practices based on gender, race, religion, color, age, national origin, disability, height, weight or any other status covered by federal, state or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance. Any person suspecting a discriminatory practice should contact the Superintendent of Schools at the Mason Consolidated School District, 2400 Mason Eagles Drive, Erie, MI 48133 or call (734) 848-9304. APPROVED AUGUST 18, 2003*