

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

**Pending Approval 12/7/17**  
**November 9, 2017**

**Finance / Facilities Meeting**

On November 9, 2017, the Mason Consolidated Schools Finance / Facilities Committee held a meeting in the Superintendent's Office at Mason High School. Chandra Fowler called the meeting to order at approximately 8:18 a.m.

Committee Members Present: Larrow, McGarry & Fowler  
Committee Members Absent:  
Also Present: Shaw & Strick

**REVIEW/APPROVAL OF AGENDA**

-It was moved by Larrow supported by McGarry to approve the agenda with the addition of New Business E. Swim Platform

**MONTHLY ITEMS**

(These are standing monthly items that may or may not be updated or reviewed each month)

Review of minutes from October 5, 2017 Finance & Facilities Meeting

-Minutes were reviewed with the following changes:

Under sinking fund, correct the spelling of units.

Under painting of Pool Room, make pool room two words.

Under New Business, Audit, remove last sentence as it is not correct.

October 2017 Check Register

-There was a question regarding the following check number:

60968-Bio Sanitizer

Questions about maintenance supplies and if it is expected that we will see these costs lowered.

Mr. Shaw explained that is the goal but what is being discovered are items needing to be addressed due to safety issues and that these issues will always be addressed.

Sinking Fund Financial Report

-Ms. Strick presented the update through September and the levy to date.

Special Projects Finance Report

-Ms. Strick reported that we are \$20,000 overspent.

Board Financial Report

-Ms. Strick presented the update through September and that there was not much activity on it yet.

Tax Report

-No report

Sinking Fund Projects Update

-Mr. Shaw reported that our current projects from the summer are drawing to a close. He has met with the sub-committee for the oversite and they have a meeting scheduled for December 20, 2017. A list of accomplishments from the last three years will be put together and given to the Board for their next meeting as well as a list of items that the sub-committee put together to have completed between now and September 1 of next year.

Special Projects Update

-Mr. Shaw reported that there were no excavation companies interested in working with our millings pile project. Mr. Shaw met with a group which included Mrs. Larrow, Mr. Willis, Mr. Beaudrie

and Mrs. Bates, to create a list of the steps to be taken to address the millings pile so it can be used for the new middle school parking area. Mr. Shaw presented the project list and details.

Finance Director Report  
-No Report

### **NEW BUSINESS**

Restorative Justice Coordinator

-Mr. Shaw updated the progress on the candidate search for this position. It was also explained that the best way to pay for this position is being researched. Only time spent with At-Risk students can be paid for out of 31A. The rest will come from the General Fund.

Athletic Coach Pay Scale and Coaching List

-Mr. Shaw presented the coach pay scale and coaching list and discussed that clarification of the scale needs to be done. Assistant coaches especially need to be clarified. A complete easy to understand pay scale needs to be implemented to insure consistency going forward. Positions, rates and recommendations were discussed.

Athletic Contest Game Management

-Mr. Shaw reported that we have approximately 97 home game events in a year. Not all events can be covered by one of the administrators. Mr. Shaw proposed creating a list of persons that would like to manage games during these times. A budget would be created to pay these people on the night they work to manage a game. A list of responsibilities would be created for the game manager. Game management rate of pay is \$50 per night. The middle school has \$300 budget and the high school has a \$600 budget.

Substitute Teacher Rates

-Mr. Shaw reported that an increase of ten dollars a day in substitute teacher pay has been proposed for the districts in the county.

Swim Platform

-Mr. Shaw reported that swim would like to put a permanent platform in to replace the one that had to be taken out. Mr. Shaw is going to speak with Emily Russeau about what type of material it should be. The proposed platform has a slightly different location and has one entrance instead of two. There will also be access underneath so that it can be cleaned.

### **OLD BUSINESS**

Comprehensive Athletic Plan

-Two parts of the plan were addressed in new business. Each month it will be the goal to bring one or two items to be addressed in the plan.

### **PUBLIC COMMENT**

### **ADJOURNMENT**

At 9:52 a.m., the November 9, 2017 meeting adjourned.