

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

Approved 5/2/18  
**April 16, 2018**

**Regular Meeting**

On April 16, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN at Mason High School. President Stieben called the meeting to order at 6:02 p.m.

**Roll Call**

Board Members Present: Smith, Tubbs, McGarry, Skaggs & Stieben  
Board Members Absent: Larrow & Fowler  
Also Present: Shaw, Strick, Russow, McCain, Bates & Trainor

**Review/Approval of Agenda**

Add Special Presentations: Erie Community Latchkey  
Add New Business J: Recommendation for new hire: Theresa Albert, Mason High School  
Stock/Delivery/Assistant Cashier  
Add Consent Agenda G: Recommendation for new hire: Theresa Albert, Mason High School  
Stock/Delivery/Assistant Cashier

-It was moved by McGarry, supported by Smith to approve the agenda. Motion carried 5-0

**Special Presentations**

Presentation by Nutrition Group

-Lisa Good, Regional Manager for the Nutrition Group introduced Kari Bozynski and Lauri Dietz who are our new onsite Food Service Directors. She also gave information about the new Smoothie Blenders. Smoothies are being introduced for breakfast, snacks and special programs. Upcoming snacks and new foods were presented. Lisa thanked Deb McCain for her assistance in getting the grant for the Vitamix Smoothie Blender.

Erie Community Latchkey

-Mr. Shaw, Mrs. McCain and Jamie Otting presented information and the work that has been done to get a Latchkey program started at Central Elementary for the 2018-2019 school year. Central Elementary PTA will be running the program in the morning and after school. Licensing for the program has been completed. Final steps is for the District to work with the liability company, the PTA will complete steps to be the employer along with hiring staff. Updates will be made to the Board as these final steps are completed.

**Student Representatives to the Board Report**

Francesca Ansel

-Not present, no report

**Old Business**

Presentation of minutes from the March 19, 2018 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

**New Business**

The next regular (work session) scheduled Board of Education meeting will be held on Wednesday, May 2, 2018 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented, there were no questions or changes

The next regular scheduled Board of Education meeting will be held on Monday, May 21, 2018 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented, there were no questions or changes

Recommendation for new hire: Beth McLennan, Mason High School Deli Sandwich Maker

-Mr. Shaw presented that interviews have been conducted and Beth McLennan is being recommended for approval, at a step 1 rate of pay of \$11.62 per hour.

Recommendation to approve overnight conference for Brandon Bates, MASSP 2018 EdCon Conference June 25th – 27th, 2018, Traverse City, MI

-Mr. Shaw presented that Mr. Bates is requesting to be allowed to attend the MASSP 2018 EdCon Conference June 25th – 27th, 2018 in Traverse City, MI. Approximate cost is \$1,169 paid out of Title II funds.

Recommendation to approve overnight conference for Brenda Huber, Michigan Council of Teachers of Mathematics, July 24th – 26th, 2018, Grand Rapids, MI

-Mr. Shaw presented that Mr. Bates is recommending that Brenda Huber be allowed to attend the MCTC (Michigan Council of Teachers of Mathematics) conference July 24 through July 26, 2018 in Grand Rapids, MI. Approximate cost is \$793.58 paid out of Title II funds.

Recommendation of Master Agreement between Mason Consolidated School District and Mason Transportation Association

-Mr. Shaw presented the contract has been negotiated. A \$200 off schedule will be made on April 27, 2018.

Recommendation of Bus Lease

-Mr. Shaw presented that last year we extended our bus leases for one year. Our current leased busses are out of warranty and with the lease coming up this June. The District contacted three bus companies: Holland Bus Company, Midwest Transit Equipment and Hoekstra Transportation. We requested quotes for a two (2) or three (3) year lease, 71 passenger and diesel or gas engine.

Three (3) year lease quotes were the best. Holland Bus Company \$11,396 (gas engine), Midwest Transit Equipment \$12,028 (diesel engine) and Hoekstra Transportation \$12,262.48 (diesel engine). After making reference checks, contacting our fuel supplier and liability insurance provider, Holland Bus Company is being recommended for the District to lease seven (7) general education busses at a cost of \$11,396 per year with a year total of \$79,772.

Recommendation of District Audit Firm of Cooley Hehl Sabo & Calkins, PLLC

-Ms. Strick presented that three auditing firms responded to the RFP for the district's audit for FY 18 through FY 20, with the option to renew for an additional two years. Cooley Hehl Sabo & Calkins, PLLC is being recommended at a cost of \$18,100 per year for FY 18-20 and \$18,600 per year for FY 21-22.

Recommendation to approve 2018-2019 District Calendar (Detail & By Month)

-Mr. Shaw presented the 2018-2019 District Calendar developed in collaboration with administrative input and a committee of teachers. The calendar reflects the required 180 days of instruction, minimum number of 1098 hours and 30 hours of District provided professional development.

Recommendation for new hire: Theresa Albert, Mason High School Stock/Delivery/Assistant Cashier

-Mr. Shaw presented that interviews have been conducted and Theresa Albert is being recommended for approval, pending background check at a step 1 rate of pay of \$11.62 per hour.

## **Public Comment**

-No Public Comment

## **Superintendent's Report**

Staffing:

The following list is the newly appointed/hired coaches for Spring 2017-2018.

Boys Varsity Golf- Stacy Grimes (2) rehire

Volunteer Coaches

Rob Currie (Track), Katie Shopshire (Cerveney) (Softball), Dennis Doty (Baseball), Mic Scott (Baseball), Rob Mize (Golf)

Projects:

Meeting is set for Friday, April 20, 2018 to look at options for the pool deck.

Cage for the girl's locker room has been ordered and will be installed soon.

May 12<sup>th</sup> is the recycling day for our old paint, light bulbs along with ballasts.

Outside concession stand and bathrooms are open. No issues with the plumbing.

Speed signs are up. We have more signage to put up.

Working with the school attorney regarding the middle school academic lockers and use of sinking fund monies.

The softball club will be installing a pitching warm up area near the treatment plant. They will also be adding 16 feet more of fence along the first and third base lines. After they have raised more funds they will be putting a barn from Mr. Lawn's class behind the back stop. They will also be purchasing a portable outfield fence.

Liaison Officer:

He is keeping a daily log and has been putting in 8 hour days. There is no comp time after the first week.

## **Administrative Reports**

Elementary Principal

Middle School Principal

High School Principal

Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

## **Consent Agenda**

Approve the minutes from the March 19, 2018 Board of Education Meeting

Approve the March 2018 Check Register

-There was a question about bus maintenance

Approve the recommendation for new hire: Beth McLennan, Mason High School Deli Sandwich Maker

Approve the recommendation of the overnight conference for Brandon Bates, MASSP 2018 EdCon Conference June 25<sup>th</sup> – 27<sup>th</sup>, 2018, Traverse City, MI

Approve the recommendation of the overnight conference for Brenda Huber, Michigan Council of Teachers of Mathematics, July 24<sup>th</sup> – 26<sup>th</sup>, 2018, Grand Rapids, MI

Approve the recommendation of the 2018-2019 District Calendar

Approve the recommendation for new hire: Theresa Albert, Mason High School Stock/Delivery/Assistant Cashier pending background check

-It was moved by Smith, supported by Tubbs to approve the consent agenda. Motion carried 5-0

### **Action**

Approve the recommendation of the Master Agreement between Mason Consolidated School District and Mason Transportation Association

-It was moved by McGarry, supported by Skaggs. Motion carried 5-0

Approve the recommendation of the 3-year bus lease with Holland Bus Company for seven (7) busses at \$11,396 per year per bus with a total yearly cost of \$79,772.

-It was moved by McGarry, supported by Stieben. Motion carried 5-0

Approve the recommendation of District Audit Firm of Cooley Hehl Sabo & Calkins, PLLC for FY 18 through FY 20 at \$18,100 per year with the option of extending the contract for FY 21-22 at a cost of \$18,600.

-It was moved by Smith, supported by Tubbs. Motion carried 5-0

### **Closed Session**

Per MCL 15.268 (c): For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.

At 7:13 p.m., it was moved by McGarry, supported by Smith. Roll was called. Motion carried 5-0

Back to open session time: 7:35 p.m.

### **Board Reports/Comments**

McGarry – Any complaints about Easter vacation being changed?

Tubbs – Glad to hear that the Liaison Officer is off to a good start. Question about heater leak at the Elementary building. Will it be fixed this summer?

Smith – No comments, just thinking about the contract negotiations. Thanks to Andy and Michelle for their hard work towards that.

Skaggs – Good news on Latchkey and enjoying the positive feedback on the Liaison Officer.

Stieben – Wanted to thank the maintenance staff for the work that they did over the spring break on the maintenance list that was created. There are still a number of things that we want to see done. Latchkey is a great bonus. He is looking forward to information about the pool deck getting addressed and the lockers.

### **Adjournment**

At 7:41 p.m., it was moved by Smith, supported by McGarry to adjourn the April 16, 2018 meeting of the Board of Education. Motion carried 5-0.

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Janice Skaggs, Board Secretary