

**M I N U T E S**  
**Mason Consolidated Schools**  
**Meeting of the Board of Education**

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Approved 2/7/18  
**January 16, 2018**

**Regular Meeting**

On January 16, 2018 the Mason Consolidated Schools Board of Education held a meeting in the library at Mason High School. President Stieben called the meeting to order at 7:27 p.m.

**Roll Call**

Board Members Present: Smith, Stieben, Tubbs, McGarry, Fowler & Larrow  
Board Members Absent: Skaggs  
Also Present: Shaw, Russow & McCain

**Review/Approval of Agenda**

Add under Special Presentations: Board Appreciation Month and District Network Project

-It was moved by McGarry, supported by Fowler to approve the agenda. Motion carried 6-0

**Special Presentations**

Central Elementary Quiz Bowl Team

-Mrs. McCain introduced the 5<sup>th</sup> grade quiz bowl team praised them for being great team players. Mr. Shaw presented them all with certificates for their accomplishment.

Board Appreciation Month

-Mr. Shaw presented the Board members with certificates and food was provided by Nutrition Group to thank them for their hard work.

District Network Project

-Mr. Shaw reported that discussions for this project began a couple of years ago and that it is time to start the work. Chris Male was introduced and walked through the reasons, timelines and costs for the network upgrade. Jason Burt presented details about the ISDs involvement in the project.

**Student Representatives to the Board Report**

Francesca Ansel

-Miss Ansel reported on the winter sports, exam week and this year's musical. The select choir is presenting a cabaret. Student council is planning Winterfest.

**Old Business**

Presentation of minutes from the December 18, 2017 Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the December 18, 2017 Board of Education Meeting Closed Session

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the January 8, 2018 Special Board of Education Meeting

-Mr. Stieben presented, there was one correction, Mr. Shaw was the only administrator at the meeting.

**New Business**

The next regular scheduled Board of Education (work session) meeting will be held on Wednesday, February 7, 2018 at 6:00 p.m. in the IVN room at Mason High School. This meeting replaces the Finance / Facilities Committee Meeting

-Mr. Stieben presented, there were no questions or changes

The next regular scheduled Board of Education meeting will be held on Wednesday, February 21, 2018 at 6:00 p.m. in the IVN Room at Mason High School.

-Mr. Stieben presented, there were no questions or changes

Recommendation for new hire: April Cuykendall, LRE Aide

-Mr. Shaw reported that Interviews had been conducted and April Cuykendall is being recommended for approval, at a rate of pay of \$10.86 per hour.

Recommendation of School Finance Research Collaborative Resolution

-Mr. Shaw reported that the Board is being asked to support the research in proper funding of public schools in the state. By passing the resolution the Board of Education is asking the State to use the Adequacy Study from 2016 work on funding Public Education appropriately.

Recommendation to approve overnight conference for Kelly Trainor, MIAAA Athletic Administrators Annual Conference, March 15-19, 2018, Traverse City, MI

-Mr. Shaw presented that Ms. Trainor is requesting to attend the MIAAA Athletic Administrators Annual Conference in Traverse City, MI. The approximate cost is \$1,089.53 paid by general fund.

Recommendation of Policy 6320 – Purchasing revision

-Mr. Shaw presented that by changing Board of Education meetings and no longer having Finance / Facilities Committee the Purchasing policy needed to be changed. One new item that we will be added is the Competitive Bid Threshold for each Fiscal Year, for FY 2018 the threshold is \$23,881.

Mason / Whiteford Cooperative Agreement for Business Services

-There was conversation regarding the Cooperative Agreement with Whiteford. The discussion focused on the following: is the cooperative agreement the right thing for Mason at this time, what the potential is for the two Districts to find a finance director should something happen to the current director, what the office would look like if we did not share a finance director and how human resources fits into the picture. Mr. Shaw reported that the contract is up in June 2019. Through discussion nothing will change and that we will come back in the fall and revisit the cooperative agreement.

### **Public Comment**

Jennifer Mishka thanked Mr. Shaw and the Board for their support of the VFW. She reported that Michael Moss won the local Voice of Democracy contest and also placed third at the district level. Hanna LaVanway also qualified for district and took second place. She reported on the amount of participation of the middle and high students. The dates were switched for recognizing teacher of the year so this recognition will not be done this year. It will continue next year. The Patriot's Art just started. The Board is invited to the Recognition Dinner at the VFW on March 24, 2018.

Grace Connolly commented on the handicap parking spot out front.

### **Superintendent's Report**

We have been working with the ISD and MASSP to bring Restorative Justice Training to our County. We are working on a date for February. The training is two days. During the evening of the first day there will be a session for Boards of Education to attend.

Middle School Cameras

- Final work will be completed this Thursday.

The following are a list of ongoing projects/tasks needing to be brought to a close.

1. Signs coming onto school grounds pointing out the high school

2. Place bid items such as the truck, busses along with small items on the website
3. Bring in a scrap dumpster for the remaining metal at the transportation department
4. Clean up the brush around the outside of the fence around the transportation department
5. Get second quotes for key card system for all buildings.
6. We are working with company on PA system in Central Elementary
7. We had a company in to put a scope of work together for the lockers in the middle school and high school

### **Administrative Reports**

Elementary Principal  
 Middle School Principal  
 High School Principal  
 Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

### **Consent Agenda**

Approve the minutes from the December 18, 2017 Board of Education Meeting  
 Approve the minutes from the December 18, 2017 Board of Education Meeting Closed Session  
 Approve the minutes from the January 8, 2018 Special Board of Education Meeting with corrections  
 Approve the December 2017 Check Register  
 Approve the recommendation for new hire: April Cuykendall, LRE Aide  
 Approve the recommendation of the overnight conference for Kelly Trainor, MIAAA Athletic Administrators Annual Conference, March 15-19, 2018, Traverse City, MI

-It was moved by Fowler, supported by Smith to approve the consent agenda. Motion carried 6-0

### **Action**

Approve the recommendation of School Finance Research Collaborative Resolution

-It was moved by Smith, supported by Tubbs. Motion carried 6-0

Approve the recommendation of Policy 6320 – Purchasing revision with corrections as a first reading

-It was moved by Larrow, supported by Fowler. Motion carried 6-0

### **Closed Session**

Per MCL 15.268 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing.

At 9:05 p.m., it was moved by Larrow, supported by Smith. Roll was called. Motion carried 6-0

Back to open session time: 11:34 p.m.

Fowler and Tubbs had to leave during the closed session.

### **Board Reports/Comments**

Stieben – Thank you for the confidence as President of the Board of Education and continued success for the District.

McGarry – Nothing

Smith – Good luck to Bruce and Andrea.

Larrow – Good luck to Bruce.

**Adjournment**

At 11:36 p.m., it was moved by Larrow, supported by Smith to adjourn the January 16, 2018 meeting of the Board of Education. Motion carried 4-0.

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Janice Skaggs, Board Secretary