

MASON CONSOLIDATED SCHOOLS  
FIRE/TORNADO/LOCK-DOWN DRILL FORM 2014-15

State Law requires all Michigan schools to conduct **six (6) fire drills (four of these drills must be done in the fall), two tornado drills, and two lock-down drills annually. When planning the drills, advise Manuel Billegas of the date and time.** Please use the following form to report these drills. After each drill, email this report to hammermaster@eriemason.k12.mi.us

School: Mason Central Elementary    Date: 9/25/2014    Time:9:30 a.m.

**Fire Drill Number:** #1                      Time to Evacuate:    1minute

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Tornado Drill Number:** 1    Date: 9/30/2014    Time to Take Shelter: 3 minutes 10:30am.

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Lock-down Drill Number:** \_\_\_\_\_

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature Debra McCann  
Principal

Manuel Billegas  
Buildings and Grounds Supervisor

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School: Mason Middle School Date: 9/30/2014 Time: 10:00 a.m.

**Fire Drill Number:** \_\_\_\_\_ **Time to Evacuate:** \_\_\_\_\_

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tornado Drill Number:** # 1 **Time to Take Shelter:** 3:00 mins.

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

*adjusting teacher shelter areas based on time of day  
+ schedule*

\_\_\_\_\_  
\_\_\_\_\_

**Lock-down Drill Number:** \_\_\_\_\_

**Comments (Any Unusual Circumstances/Equipment Malfunctions):** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature *[Signature]*  
Principal

*[Signature]*  
Buildings and Grounds Supervisor

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State Law requires all Michigan schools to conduct **six (6) fire drills (four of these drills must be done in the fall), two tornado drills, and two lock-down drills annually**. Please use the following form to report these drills. After each drill, email this report to meadows@eriemason.k12.mi.us

School: Mason High School School Year: 2014-2015

**Fire Drill Number:** 1 9-25-14 Time to Evacuate: 2 min.

**Fire Drill Number:** 2 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 3 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 4 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 5 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 6 Time to Evacuate: \_\_\_\_\_

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

**Tornado Drill Number:** 1. 9-30-14 Time to Take Shelter: 3 min.

All clear

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

**Tornado Drill Number:** \_\_\_\_\_ Time to Take Shelter: \_\_\_\_\_

**Lock-down Drill Number:** 1.

**Lock-down Drill Number:** 2.

**Senior CPR will be held :** \_\_\_\_\_

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

Principal's Signature: *Brendan Bates*

Fire Drill Liaison: *Paul Bell*

Revised: Sept. 2014