

**MASON CONSOLIDATED SCHOOLS
BOARD OF EDUCATION
2400 MASON EAGLES DRIVE
ERIE, MI 48133**

Proposed
July 16, 2012

REGULAR MEETING

MINUTES

On July 16, 2012 the Mason Consolidated Schools Board of Education held a meeting in the music room at Mason High School. President Dobbs called the meeting to order at approximately 7:00 p.m. The Pledge of Allegiance was recited.

I. ROLL CALL

Board Members Present: Dobbs, Ginther, Gale, Clark, Sieg, Guinn, Tubbs

Board Members Absent: None

Present: Drewyor, Strick, Lukshaitis, Russow, Billegas, Kisonas

II. REVIEW/APPROVAL OF AGENDA

MOVED BY SIEG, SUPPORTED BY GUINN to approve the agenda as written.
MOTION CARRIED 7:0.

III. CLOSED SESSION

At 7:02 p.m., it was **MOVED BY SIEG, SUPPORTED BY CLARK** to move to closed session per MCL 15.268, Section 8 (h): To consider material exempt from discussion or disclosure by state or federal statute. **Roll was called: Yes:** Ginther, Tubbs, Guinn, Gale, Clark, Sieg, Dobbs. **MOTION CARRIED 7:0. The Board returned to open session at 8:13 p.m.**

IV. SPECIAL PRESENTATION

- Healthier U.S. School Challenge- Mr. Mark Havericak
-Mr. Havericak stated that the District has received an award for meeting the requirements of the USDA. The award plaque will be displayed, as well as a banner. A \$500 monetary award was also received and will be deposited into the food service account. Mr. Havericak stated that we received a bronze award, and that he hopes to apply for the silver award this year. Mrs. Dobbs congratulated Mr. Havericak and his staff.
- MME/ACT Results- Mr. Matt Lukshaitis
-Mr. Lukshaitis reviewed Mason's recent test results by subject. He listed all of the implementations that will help scores. He said that a plan is in place to move forward.
- Historical Budget Savings- Mr. Drewyor
-Mr. Drewyor gave a PowerPoint presentation on factors that have affected the budget over the past several years, as well as the money that has been saved. Over one and a half million dollars has been saved over the past four years. Some items could not be priced out, so the savings is probably even greater. Mr. Drewyor stated that the Board has done a great job addressing needs. He stated that this year, we need to start negotiations early with employee groups.

V. BOARD COMMITTEE REPORTS

- Report from July 12, 2012 Buildings & Grounds meeting
-Mrs. Gale reported. She stated that the donation of the steps for the pool was discussed. Our insurance company, SET SEG, recommends not accepting the

stairs, although the District is grateful for the offer. The Central Elementary floor tile project is complete. Bus inspections were held and all 14 buses passed at 100%. Also, the circle drive was recoated and striped.

- Report from July 12, 2012 Finance meeting
 - Mrs. Gale reported. Regionalized transportation was discussed and will also be discussed later. Possible savings is \$13,230, and Ms. Strick will try to get a greater savings. Lunch prices need to be increased by 10 cents because of the law. Math books need to be purchased for the Middle School to meet the common core standards. Also, it is proposed that netbooks be purchased for the middle school and high school, and students will not be allowed to take the netbooks home. It is also proposed that 18 desktop computers be purchased for the Middle School teachers, as their computers are outdated. The netbooks and desktop computers will be purchased as discussed in the technology plan. Mrs. Dobbs asked if anyone wished to discuss regionalized transportation or the textbook purchase, as they are not on the agenda as discussion items. Mr. Drewyor stated that with regionalized transportation, our bus drivers will remain as Mason employees and that the buses will still belong to Mason. Mason will control the related funds this year. Mr. Drewyor added that the two special education buses will start the day at Whiteford and ISD instead of starting at Mason. Mr. Billegas stated that there is a good chance that we could lose another route, and it will be discussed at an upcoming transportation meeting. Mr. Sieg expressed that the agreement to participate is verbal and not written and hopes that approval is given on a one year trial basis. Mr. Billegas stated that an agreement will be made later. Mr. Sieg also expressed concern for the bus drivers who would be driving their personal vehicles in poor weather to get to the off- site buses. Mr. Sieg inquired about a parent meeting, as he hopes to be invited. Mr. Drewyor stated that a parent meeting will be held in mid-August. Mrs. Clark asked if Mason is committing to an agreement longer than the coming school year. Mr. Drewyor stated that we are only being asked to approve model #3 for the 2012-13 school year. He then proceeded to explain the need for eighth grade math books.
 - The next Buildings & Grounds and Finance meetings will be held in the Superintendent's Office on Thursday, August 16, 2012, with the Buildings and Grounds meeting starting at 9:00 a.m. and the Finance meeting starting immediately following.
 - Mr. Sieg stated that he will be in attendance.

VI. OLD BUSINESS

- A. Review of the 2012-2013 Central Elementary handbook
 - Approval will not take place tonight, as Mrs. McCain is not in attendance for questions. The handbook was also discussed at the last meeting.

VII. NEW BUSINESS

- A. A special call Board of Education meeting will be held on July 30, 2012, 7:00 p.m., Mason High School. The meeting will take place contingent upon MPSERS legislation, with the intention of recalling staff members to their positions for the 2012-2013 school year.
- B. The next regularly scheduled Board of Education meeting will be held on Monday, August 20, 2012 at 7:00 p.m., Mason High School.

- C. The Superintendent's mid-year review will take place during the August 20, 2012 Board of Education meeting. Board members are asked to return all reviews by the end of July.
-Mrs. Dobbs stated that all reviews must be turned in by the special call meeting. If a Board member cannot attend the July 30th meeting, the review can be turned in no later than August 1st, as the information will then be compiled.
- D. The filing deadline for the November 6, 2012 school board election is August 14, 2012.
- E. Review of the 2012-2013 Mason Middle School handbook
-Mrs. Clark asked about the use of Smart Phones in class. Mr. Russow stated that it has been allowed but that it is pre-approved. Mrs. Clark asked that the wording be clarified to state that it is allowed when it is pre-approved. She also asked about running specials classes for a third of the year, even if the school runs on semesters. Mrs. Dobbs stated that the section regarding attendance should be clarified.
- F. Review of the 2012-2013 Orchard Center High School handbook
-Mrs. Cavanaugh was not in attendance to answer questions. She can be emailed with questions.
- G. 2012-2013 Schedule B
-Mr. Drewyor noted changes for the upcoming year. Names have not been attached to each position yet. The total payout will continue to be \$20,000 this year.
- H. Letter of Understanding for Central Office Administrative Assistants
-The administrative assistants' contract was approved after PA 152 went into effect and they will accept the hard cap as of July 1st.
- I. Resolution of Support for the Monroe County Library System Operating Millage
-The millage is a renewal.
- J. Recommendation for the full-time employment of Jeffery Tooley, Part-time Special Events Custodian, to Full-time Custodian, Mason High School, \$16.57 per hour, effective July 9, 2012
-Mr. Billegas stated that Mr. Tooley did a nice job in the part-time position.
- K. Recommendation for coaching position: Clyde Canales, 7th grade football coach, one year of experience, salary of \$1750, total cost to District is \$2012.50, contingent upon adequate participation (PCMI)
-Mr. Bates stated in his recommendation that if there is a lack of participation, that Mr. Canales would be an unpaid volunteer assistant coach and that the middle school teams would combine. Mr. Bowman would be the paid coach.
- L. Recommendation for coaching position: Mark Miller, JV girls basketball coach, seven years of experience, salary of \$2800, total cost to District is \$3220 (PCMI)
- M. Recommendations for volunteer coaching positions: Josh Stuard (JV and Varsity Cheer), and Shaun Bates (Girls Varsity Swim)

VIII. PUBLIC COMMENT

- Abbie Lancaster, Grace Connolly, and Karen Zeestraten commented.

IX. SUPERINTENDENT'S REPORT

- Mr. Drewyor announced that we are expecting an offer on the Luna Pier property. The prospective buyer plans to tear down the school and build two assisted living houses.
- Next week, Mr. Drewyor will be on vacation for the purpose of taking a class.

X. CONSENT AGENDA

- A. Approval of the Minutes of the June 18, 2012 Board of Education Meeting
- B. Approval of the Minutes of the June 18, 2012 Closed Session
- C. Approval of the June 2012 check register, per the recommendation of the Finance Committee
- D. Approval of the purchase of textbooks for Mason Middle School, at a total cost of \$4803.50, per the recommendation of the Finance Committee
- E. Approval of the purchase of netbook computers for the Mason Middle School and Mason High School, per the recommendation of the Finance Committee, at a total cost of \$36,040.04, paid out of technology funds
- F. Approval of the purchase of desktop computers for teachers at Mason Middle School, per the recommendation of the Finance Committee, at a total cost of \$12132.00, paid out of technology funds
- G. Approval of the lunch price increase, to \$2.90/\$2.40 per lunch for Mason High School and Mason Middle School and \$2.15 per lunch for Central Elementary, as mandated by the Healthy Hunger Free Kids Act of 2010, per the recommendation of the Finance Committee **(MOVED TO ACTION ITEM E)**
- H. Approval of the recommendation for the full-time employment of Jeffery Tooley, Part-time Special Events Custodian, to Full-time Custodian, Mason High School, \$16.57 per hour, effective July 9, 2012
- I. Approval of the recommendation for coaching position: Clyde Canales, 7th grade football coach, one year of experience, salary of \$1750, total cost to the District is \$2012.50, contingent upon adequate participation (PCMI)
- J. Approval of the recommendation for coaching position: Mark Miller, JV girls basketball coach, seven years of experience, salary of \$2800, total cost to District is \$3220 (PCMI)
- K. Approval of the recommendation for volunteer coaching positions: Josh Stuard (JV and Varsity Cheer), and Shaun Bates (Girls Varsity Swim)

IT WAS MOVED BY GALE, SUPPORTED BY DOBBS to approve the consent agenda as presented; Mr. Sieg asked that consent item G be moved to action item E. The change was SUPPORTED BY GALE. MOTION CARRIED 6:1. (Clark)

XI. ACTION

- A. Approve the participation in regionalized transportation (special education only), service model #3 (shared service delivery), at an estimated savings of \$13,230 for the 2012-2013 school year, per the recommendation of the Finance Committee **MOVED BY CLARK, SUPPORTED BY DOBBS. Roll was called: Yes: Ginther, Tubbs, Guinn, Gale, Clark, Sieg, Dobbs. MOTION CARRIED 7:0.**
- B. Approve the 2012-2013 Schedule B for the Erie-Mason Education Association **MOVED BY GALE, SUPPORTED BY CLARK. Roll was called: Yes: Ginther, Tubbs, Guinn, Gale, Clark, Sieg, Dobbs. MOTION CARRIED 7:0**
- C. Approve the Letter of Understanding for the Central Office Administrative Assistants, effective July 1, 2012 **MOVED BY GALE, SUPPORTED BY SIEG. Roll was called: Yes: Ginther, Tubbs, Guinn, Gale, Clark, Sieg, Dobbs. MOTION CARRIED 7:0**
- D. Adopt the Resolution of Support for the Monroe County Library System Operating Millage **MOVED BY DOBBS, SUPPORTED BY CLARK. It was agreed that the resolution would not be read aloud prior to voting. Roll was called: Yes: Ginther, Tubbs, Gale, Guinn, Clark, Sieg, Dobbs. MOTION CARRIED 7:0**

- E. Approval of the lunch price increase, to \$2.90/\$2.40 per lunch for Mason High School and Mason Middle School and \$2.15 per lunch for Central Elementary, as mandated by the Healthy Hunger Free Kids Act of 2010, per the recommendation of the Finance Committee

MOVED BY GUINN, SUPPORTED BY CLARK. Mr. Sieg stated that it is ludicrous that we were given a \$500 award yet prices were raised on lunches. He also asked that students who forget their lunch be given a full lunch instead of a sandwich. **Roll was called: Yes:** Ginther, Gale, Guinn, Clark, Dobbs. **No:** Tubbs, Sieg. **MOTION CARRIED 5:2**

-Ms. Strick stated that the Board did not have to vote on the increase, that it is a law and would go into effect.

XII. BOARD REPORTS/COMMENTS

- Mr. Ginther congratulated Coach Kinne on being named Coach of the Year.
- Mrs. Tubbs congratulated Mr. Havericak on making our lunches healthier. She also listed suggestions that Mrs. Zeestraten gave her.
- Mrs. Gale also congratulated Coach Kinne.
- Dr. Guinn stated that he was disappointed with the test scores but that Mr. Lukshaitis' explanation makes sense, and that the scores have an up and down trend. He also said he was disappointed that one Board member did not respond to Mr. Drewyor regarding an issue, and that a response is a courtesy.
- Mrs. Dobbs stated that Alex Russeau and his fiancée put together the Sparkler 5K and that there were 188 participants this year. She thanked Abbie Lancaster for the flowers made out of duct tape.

XIII. ADJOURNMENT

At 9:30 p.m., it was **MOVED BY DOBBS, SUPPORTED BY SIEG** to adjourn the July 16, 2012 meeting of the Board of Education. **MOTION CARRIED 7:0**

Dr. Larry Guinn, Board Secretary