

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Pending Approval 9/7/17
August 10, 2017

Finance / Facilities Meeting

On August 10, 2017, the Mason Consolidated Schools Finance / Facilities Committee held a meeting in the Superintendent's Office at Mason High School. Chandra Fowler called the meeting to order at approximately 8:19 a.m.

Committee Members Present: Larrow, McGarry & Fowler
Committee Members Absent:
Also Present: Shaw & Strick

REVIEW/APPROVAL OF AGENDA

-It was moved by Larrow to approve the agenda.

MONTHLY ITEMS

(These are standing monthly items that may or may not be updated or reviewed each month)

Review of minutes from July 12, 2017 Finance & Facilities Meeting

-Minutes were reviewed with no changes

July 2017 Check Register

-There were questions regarding some maintenance expenses and the following check numbers:

60675 Jack's Lawn Service for Mulch

60697 Alarm Installation

60673 Additional lawn/trimming charge

60715 Pre-School Playground

There were other questions regarding Cosmetology Program charges, Bi monthly annuity payments, wages and benefits for teacher.

Sinking Fund Financial Report

-Ms. Strick reported that no reports are available this month due to closing out year end.

Special Projects Finance Report

-No report

Board Financial Report

-No report

Tax Report

-No report

Sinking Fund Projects Update

-Mr. Shaw reported that the Elementary hallway is completed and final bills are coming in. The sensors for the lights need to be adjusted and Zeiler Electric will be coming in to do that. Poles will be delivered for outside lighting at Central at end of this month or beginning of next month and lights will be installed prior to pole arriving so everything will be lit up at the elementary parking lot. Carpet squares for the computer lab will be arriving next week to get installed. Locker room projects are moving along and the girls' locker room is almost done. The boy's locker room had a leak issue and a lot of the ceiling had to be pulled down. There was a condensation problem and some air-conditioning lines need to be wrapped and insulated and then the ceiling repaired. The mixer valves in both locker rooms also need to be replaced to fix the hot and cold water problems in the showers. New doors will be put on over these once complete so these cannot be tampered with.

The hallway locker project at the middle school will not get done this year. The lockers need to be totally replaced due to the age of the lockers and ability to get parts. They cannot be refurbished. An evaluation will be done with a company out of Livonia next week so a plan can be laid out.

Special Projects Update

-Mr. Shaw reported that the pool back fill is getting done next and some grounding of metal mesh needs to be done and inspected. The pool is still on pace for the pool to be reopened on September 5. The Alumni Swim Association is trying to raise funds to sandblast or paint the diving board so that it will look like new. There is a new drain project that needs to be addressed in the mechanical room to keep pool deck water draining properly.

Finance Director Report

-Ms. Strick reported the At Risk information and will have a report out on all the grants after a final review of the financials are done. The audit will start next Monday and additional items will be discussed under New Business.

NEW BUSINESS

Pool Mechanical Room Update

-Mr. Shaw presented a detailed list of items needed to fix problems in the mechanical room until that room can be completely redone. Aquatic Source submitted a proposal of \$13,659 to do the work. A vacuum for the pool is also required. A Dolphin Wave at a cost of \$2,999 is recommended. It is designed to do the work without at person having to manually vacuum. It is recommended to have Aquatic Source do the work and order the vacuum at a total cost is \$16,658.

Locker Room Locker

-Mr. Shaw presented a layout for the locker room designs and options. Costs were given between two companies. Total price for lockers, delivery, assembly and install is \$16395 for Rayhaven and \$16350 for Brainard. It was decided to get another set of quotes to do the girls' locker room only and possibly do the boys' locker room at a later time. A review will be done to see how much money is available at this time.

Locker Room Lighting

-Mr. Shaw presented that Zeiler Electric has been doing all of the electric work. 74 lights need to be purchased with two light quotes given of similar lights. The recommendation is to purchase the lights from Zeiler Electric for a cost of \$7798. This would be paid for out of the sinking fund. This will be brought to the Board for approval.

Millings for Parking Lot

-Mr. Shaw presented that the millings that are piled on the property can be screened and then put into the back parking lot area and handicapped parking to make a 4-inch layer to pack down for a smooth surface. The rest of the millings can be used on the back middle school parking area and top soil from the that area can be put where the millings were. It needs to be researched to see if sinking fund money can be done to do this since the millings originally came from a sinking fund project.

Removal of Burn Pile

-Mr. Shaw reported that due to the amount of items that have been put on the pile that can't be burned, we cannot burn the pile. It must be shipped to a landfill. Inquiries have been made to see if it can be dumped for free and transportation costs and options to get it there are being looked at.

Athletic Fence

-Mr. Shaw reported that the fence along the sidewalk from the baseball field to the football field needed to come down and has been removed. The fence taken down from Luna Pier will be used to replace it. Volunteers are doing the work so the only cost will be clips or cable needed to put it into place.

Football Bleachers

-Mr. Shaw reported that a rail will be installed on the middle walkway area that does not have a railing. Coach Skaggs will work with Touchdowners and some others to get the metal rail put in.

Tax Rate Request

-Ms. Strick presented the tax rate request that shows the numbers of what our millage will be. Also, our non-homestead millage is expiring so an election will need to be planned for that. The millage numbers will be included in the Board packet for a motion to approve to submit.

Café Price Increase

-Ms. Strick presented the school meal price calculations provided by the USDA which determine the price. This year both the Elementary lunch and the High School lunch will go up ten cents each. The Elementary lunch price is \$2.60, the High School price will be \$3.00 and the adult lunch will increase to \$3.85 for the 2017-2018 school year.

Middle School Athletic Coaching Salaries

-Mr. Shaw presented the history of the middle school salaries and the past rates that had been cut in 2012 for discussion of raising them for 2017. A recommendation of an increase of \$250 will be made to the Board.

OLD BUSINESS

Comprehensive Athletic Plan

-Mr. Shaw reported the plan has yet to be created.

PUBLIC COMMENT

ADJOURNMENT

At 9:57 a.m., the August 10, 2017 meeting adjourned.