

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 2/21/18
February 7, 2018

Regular Meeting (Work Session)

On February 7, 2018 the Mason Consolidated Schools Board of Education held a meeting in the IVN Room at Mason High School. President Stieben called the meeting to order at 6:05 p.m.

Roll Call

Board Members Present: Smith, Stieben, Tubbs, McGarry, Skaggs, Fowler & Larrow
Board Members Absent:
Also Present: Shaw & Strick

Review/Approval of Agenda

Remove New Business E. Recommendation of Master Agreement between Mason Consolidated School District and Paraprofessionals, F. Recommendation of Master Agreement between Mason Consolidated School District and Mason Principals Association, G. Recommendation of Master Agreement between Mason Consolidated School District and Mason Consolidated Central Office Staff, H. Recommendation of Mason High School Discipline / Attendance Officer / Athletic Director Contract, I. Recommendation of Social Worker Contract & J. Recommendation of 504 Coordinator Contract

Remove Action Items B. Approve the recommendation of Master Agreement between Mason Consolidated School District and Mason Principals Association, C. Approve the recommendation of Master Agreement between Mason Consolidated School District and Mason Consolidated Central Office Staff, D. Approve the recommendation of Mason High School Discipline / Attendance Officer / Athletic Director Contract, E. Approve the recommendation of Social Worker Contract & F. Approve the recommendation of 504 Coordinator Contract

Add New Business N. Substitute Aides Hourly Rate & O. Pool Floor

Add Action Item G. Approve Substitute Aides Rate

-It was moved by Larrow, supported by Smith to approve the agenda. Motion carried 7-0

Old Business

Presentation of minutes from the January 16, 2018 Board of Education Organizational Meeting
-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the January 16, 2018 Board of Education Meeting
-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the January 16, 2018 Board of Education Meeting Closed Session
-Mr. Stieben presented, there were no questions or changes

Monthly Items

Check Register

-There was a question on the following check number:
24002 Student Activity Fund/Diamond Club

Sinking Fund Financial Report

-Ms. Strick explained that the Sinking Fund Report is basically like a check register so it will always be current. She pointed out to the group how to read the report for the benefit of those that don't normally review the report.

Special Projects Finance Report

-Ms. Strick reported that the report reflects expenditures through January. She reviewed the various projects and explained that the roof fund has been kept separate. A discussion was had to rename the roof fund. A decision was made to rename it as contingency fund.

Board Financial Report

-Ms. Strick reported this information will be reviewed when going through the Budget Adjustments.

Tax Report

-Ms. Strick reported that the report is of December and that taxes are just starting to come in. The report is reflecting the non-homestead taxes. She also reviewed the Sinking Fund Taxes.

Sinking Fund Projects Update

-Mr. Shaw reported that he had a meeting and received documents back for the middle school lockers. These documents need to be reviewed so options can be presented to the Board next month. A mechanical engineer was brought in to walk the buildings with Mr. Shaw and our maintenance people to create a plan for the building's heating systems. While a preliminary plan was created for the elementary and middle school buildings, it was determined that we need to get quotes from several mechanical engineers for the high school. The high school has steam heat, while the others two have hot water heat. Options were presented but we will need to get other bids for options and costs.

Special Projects Update

-No report

Finance Director Update

-Ms. Strick explained the status and the work being done for those due the 3% refund that they had contributed toward retiree healthcare. She also explained the various communications that have been sent and information links are available on our website for questions and answers.

New Business

Google Docs

-Mr. Shaw went over the items in Google Docs and the changes with now having two Board meetings a month.

2017-2018 Budget Revisions

- Ms. Strick presented the 2017 – 2018 general fund, cafeteria, technology and sinking fund budget revisions.

Voluntary Severance Plan

-Mr. Shaw reported a plan for the administrators and teachers' groups that could potentially be used as a cost savings plan. This would be for those who have in ten to twelve years'

experience. The pros and cons and potential costs and savings were reviewed. It was decided to keep the documents for use down the road if needed.

Lifeguard / Ticket Taker Pay Rates

-Mr. Shaw presented a pay increase for substitute aides, lifeguards and swim ticket takers. Aides and ticket takers would move from minimum wage to \$11.00 per hour and lifeguards from \$10.00 per hour to \$15 per hour.

Recommendation of Master Agreement between Mason Consolidated School District and Paraprofessionals

-Mr. Shaw presented the he and Ms. Strick met with this group to review the new pay numbers. Mr. Shaw reviewed where the funds come from to pay the different types of aides. It was decided to hold off on a vote until the other groups have been met with so any pay changes can occur at the same time.

Recommendation to approve overnight conference for Sarah Krohn, Floyd Martin, Brooke Oberski, Max Hall and Katie Hyden, Michigan Association for Computer Users (MACUL), March 7-9, 2018, Grand Rapids, MI

-Mr. Shaw presented that this is a good conference to attend for us to get the latest information for technology in the classrooms. The approximate cost is \$3,566.26 paid out of Title II.

Bus Lease

-Mr. Shaw reported that he is in contact with three bus companies for new leases. Bus size, fuel economy and age of bus are all considerations. We currently lease seven busses. Mr. Shaw is also in discussions with Bedford about Special Education bus transportation. Bus ridership numbers need to be completed and reviewed on a monthly basis.

18-Mil Non-Homestead Operating Millage Renewal

-Mr. Shaw reported that this millage is up at the end of this year. He explained the three voting options suggested by the attorney. We need to have this approved by the Board in July so it can go to the county office in August to be on the ballot for November. The Board also has to decide if they want to go for a four or six-year millage.

Recommendation of Substitute Aides Hourly Rate

-This was covered in the discussion with lifeguards and ticket takers.

Pool Floor

-Mrs. Larrow reported that the pool deck surface is slippery and needs to be looked at. Mr. Shaw will look into it.

Public Comment

No Public Comment

Consent Agenda

Approve the minutes from the January 16, 2018 Board of Education Organizational Meeting
Approve the minutes from the January 16, 2018 Board of Education Meeting
Approve the minutes from the January 16, 2018 Board of Education Meeting Closed Session
Approve recommendation of overnight conference for Sarah Krohn, Floyd Martin, Brooke Oberski, Max Hall and Katie Hyden, Michigan Association for Computer Users (MACUL), March 7-9, 2018, Grand Rapids, MI with an approximate cost \$3,566.26 paid by Title II.

-It was moved by McGarry, supported by Smith to approve the consent agenda. Motion carried 7-0

Action

Approve the recommendation of 2017-2018 Budget Adjustments

-Tabled to February 21, 2018 Meeting

Approve the recommendation of Master Agreement between Mason Consolidated School District and Paraprofessionals

-Tabled to February 21, 2018 Meeting

Approve the recommendation of Substitute Aides Hourly Rate to \$11.00 per hour.

-Tabled to February 21, 2018 Meeting

Adjournment

At 9:34 p.m., it was moved by Larrow, supported by Tubbs to adjourn the February 7, 2018 meeting of the Board of Education. Motion carried 7-0.

Janice Skaggs, Board Secretary