

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 9/18/17
August 21, 2017

Regular Meeting

On August 21, 2017 the Mason Consolidated Schools Board of Education held a meeting in the library at Mason High School. ~~Vice President Stieben~~ **President Larrow** called the meeting to order at 7:00 p.m.

Roll Call

Board Members Present: Stieben, Tubbs, McGarry, Skaggs, Fowler & Larrow
Board Members Absent: Smith
Also Present: Shaw, Strick, Bates, McCain & Trainor

Review/Approval of Agenda

No changes or additions

-It was moved by Stieben, supported by Fowler to approve the agenda. Motion carried 6-0

Special Presentations

Girls' Softball All-Star Fair Team

-Mr. Shaw presented certificates and congratulated the team.

Board Committee Report

Finance & Facilities Committee

- Mrs. Larrow reminded the Board that the minutes were in their Google Docs, there were no questions.

Old Business

Presentation of minutes from the July 17, 2017 Board of Education Meeting

-Mrs. Larrow presented, there were no questions or changes

New Business

The next regularly scheduled Finance & Facilities Committee meeting will be held on Thursday, September 5, 2017 at 8:15 a.m. in the Superintendent's Office at Mason High School.

-Mrs. Larrow presented

The next regular scheduled Board of Education meeting will be held on Monday, September 18, 2017 at 7:00 p.m. in the IVN Room at Mason High School.

-Mrs. Larrow presented

A Board of Education / Administration Retreat will be held on Wednesday, August 23, 2017 at 6:00 p.m.

-Mrs. Larrow presented

Recommendation to approve High School Locker Room Lighting

-Mr. Shaw reported that as part of the high school locker room maintenance project is the replacement of current lighting to an LED lighting system. Zeiler Electric was recommended to complete this work at a cost of \$15,030 paid out of sinking fund.

Recommendation to approve High School Locker Room Locker Purchase

-Mr. Shaw reported the final step to complete the locker room maintenance project is the purchase of lockers for the two locker rooms. Rayhaven was recommended at a cost of \$14,155 for the lockers. The district has the option of having the lockers assembled for an additional cost

of \$1,100 and installed for \$1,140. The lockers and possible additional work will be paid out of special projects. A recess was taken from 7:31 pm to 7:44 pm to view the locker rooms.

Recommendation to approve Pool Mechanical Room Equipment

-Mr. Shawvreported the final step with the pool project is the mechanical room needs. The large cost is the Fisher Valve, a float valve, 2 back flush valves and a pool electronic cleaner. Aquatic Source was recommended to complete this work at a total cost of \$16,658.13 paid out of special projects.

Recommendation of Central Elementary School Student Handbook

-The Elementary Handbook was recommended with just a few changes. All handbooks will go through a complete review this year. Periodically it is important to go through this process and because the district will be developing restorative justice practices this is the year for this work to take place.

Recommendation of Middle School Student Handbook

-The Middle School Handbook was recommended with just a few changes. All handbooks will go through a complete review this year. Periodically it is important to go through this process and because the district will be developing restorative justice practices this is the year for this work to take place.

Recommendation of High School Student Handbook

-The High School Handbook was recommended with just a few changes. All handbooks will go through a complete review this year. Periodically it is important to go through this process and because the district will be developing restorative justice practices this is the year for this work to take place.

Recommendation of 2017-2018 Tax Rate

-Each year we have to set the tax rate. The non-homestead rate is 17.8488 mills and the sinking fund is 2 mills.

Recommendation for new hire: Jennifer Mills, LRE aide at Central Elementary

- Interviews have been conducted and Jennifer Mills was recommended for approval, 24 - 28.75 hours per week, \$10.61 per hour

Recommendation for new hire: Aleigha Clawson, Cook 1 Central Elementary

- Interviews have been conducted and Aleigha Clawson was recommended for approval with a pay rate of \$12.91 per hour.

Recommendation for new hire: Nicole Suttles, High School Physical Education Teacher

- Interviews have been conducted and Nicole Suttles was recommended for approval and will be placed on step 3, \$36,075.

Recommendation to approve Middle School Coaching Salary increase of \$250 per coaching position

-The finance committee reviewed and recommend the increase of \$250 per coaching position at the middle school level. Currently middle school coaches earn \$1,000 per sport.

Public Comment

Darlene Andryjewski said that Emily Hempil's name should be changed to Emily Russeau in the list of fall coaches in the last Board minutes since she is now married. She also wanted to know if we are paying assistant coaches now.

Superintendent's Report

Staffing

Received and accepted the resignation of Becky Blosser, Central Elementary Aide

Sinking Fund Projects

Central Elementary

- Hallway lighting is done

Mason High School

- Duct work in boys' locker room is complete and drywall and painting should be done next week.

Site Lighting

- Waiting for poles to arrive.

Special Projects

- The electrical inspector has approved just the pool area. There is still some work to be done in the mechanical room. Still working toward opening the pool on September 6, 2017.

Summer Maintenance

Work around the school grounds has been completed and now the maintenance staff is working through each classroom in each building changing lights and replacing ceiling tiles that need replacement. They are also checking pencil sharpeners and any work orders.

Transportation

Is in good shape and a driver is going to be hired to replace one that resigned. Routes are being worked out and will be provided to parents at Open House next week.

Administrative Reports

Elementary Principal

Middle School Principal

High School Principal

Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

Consent Agenda

Approve the minutes from the July 17, 2017, Board of Education Meeting (along with the correction from Hempel to Rousseau)

Approve the July 2017 Check Register

Approve the recommendation of Central Elementary School Student Handbook

Approve the recommendation of Middle School Student Handbook

Approve the recommendation of High School Student Handbook

Approve the recommendation of 2017-2018 Tax Rate

Approve the recommendation for new hire: Jennifer Mills, LRE aide at Central Elementary

Approve the recommendation for new hire: Alleigh Clawson, Cook 1 Central Elementary

Approve the recommendation for new hire: Nicole Suttles, High School Physical Education Teacher

-It was moved by McGarry, supported by Fowler to approve the consent agenda. Motion carried 6-0

Action Item

Approve the recommendation of High School Locker Room Lighting for \$15,030 to Zeiler Electric to be paid by the Sinking Fund.

-It was moved by Skaggs, supported by Tubbs. Roll was called. Motion carried 6-0

Approve the recommendation of High School Locker Room Locker Purchase for \$16,395 to Rayhaven Company to be paid by Special Projects.

-It was moved by McGarry, supported by Stieben. Roll was called. Motion carried 6-0

Approve the recommendation of Pool Mechanical Room Equipment for \$16,658.13 to Aquatic Source to be paid by Special Projects.

-It was moved by Larrow, supported by McGarry. Roll was called. Motion carried 6-0

Approve the recommendation of Middle School Coaching Salary increase of \$250 per coaching position

-It was moved by Fowler, supported by Stieben. Roll was called. Motion carried 6-0

Closed Session

Pursuant to Section 8(h): To consider material that is exempt from disclosure under the Michigan Freedom of Information Act, attorney-client privileged written communication MCL 15.243(1)(g).

At 8:52 p.m., it was moved by Stieben, supported by McGarry. Roll was called. Motion carried 6-0

Back to open session time: 9:20 p.m.

Board Reports/Comments

Stieben – Congratulations to the girls' softball team. It is nice to see some consistency and would like to see them at the state finals.

Fowler – Congratulated the girls' softball team and thanked her fellow Board members for covering for her while she was out.

Tubbs – Congratulations to the girls' softball and welcome back and congratulations to Mrs. Fowler on her new baby.

McGarry – Excited about our new Physical Education teacher and thinks she will be a good addition to our staff. Love to see the school at the start of the year and seeing everything clean and floors are shiny.

Skaggs – Congrats to the softball girls and it was fun to have them at the meeting. She is glad to have Chandra back. It is fun to be on campus and see it buzzing.

Larrow – Welcome back to Chandra. Thanks to colleagues on the Board for supporting the project to be completed.

Adjournment

At 9:24 p.m., it was moved by Stieben, supported by Fowler to adjourn the August 21, 2017 meeting of the Board of Education. Motion carried 6-0.

Janice Skaggs, Board Secretary