

M I N U T E S
Mason Consolidated Schools
Meeting of the Board of Education

Approved 12/18/17
November 20, 2017

Regular Meeting

On November 20, 2017 the Mason Consolidated Schools Board of Education held a meeting in the library at Mason High School. Vice-President Stieben called the meeting to order at 7:01 p.m.

Roll Call

Board Members Present: Smith, Stieben, Tubbs, McGarry, Skaggs & Fowler
Board Members Absent: Larrow
Also Present: Shaw, Strick, Bates, McCain & Trainor

Review/Approval of Agenda

Add New Business G. Fifth grade trip to Camp Storer
Add Consent Agenda K. Fifth grade trip to Camp Storer

-It was moved by McGarry, supported by Fowler to approve the agenda. Motion carried 6-0

Special Presentations

Boys Cross Country Team

-Mr. Shaw presented the team with certificates recognizing their season and finishing fourth in the state.

Veterans Day Assembly

-Mr. Shaw thanked everyone for their help with the Veterans Day Assembly. A special thank you went out to Christina Swaile and Laurel Miller for the work in preparing our students. They did a great job. He also thanked the students and staff for their help in putting the gym back together after the assembly.

Board Committee Report

Finance & Facilities Committee

-Mr. Stieben presented

Old Business

Presentation of minutes from the October 16, 2017 Board of Education Meeting

-Mr. Stieben presented, with one correction, Under Special Presentations, FY 2017 Mason Consolidated Schools Audit, replace the word findings with financials.

Presentation of minutes from the October 16, 2017 Board of Education Meeting Closed Session

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the October 23, 2017 Special Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 13, 2017 Special Board of Education Meeting

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 13, 2017 Special Board of Education Meeting Closed Session A

-Mr. Stieben presented, there were no questions or changes

Presentation of minutes from the November 13, 2017 Special Board of Education Meeting Closed Session B

-Mr. Stieben presented, there were no questions or changes

Presentation of Policy 5630.01 – Student Seclusion and Restraint (Replacement Policy) as a second reading.

-Mr. Shaw presented, there were no questions or changes

Presentation of Policy 5111.01 – Homeless Students (Replacement Policy) as a second reading.

-Mr. Shaw presented, there were no questions or changes

Presentation of Policy 5111.03 – Children and Youth in Foster Care (New Policy) as a second reading.

-Mr. Shaw presented, there were no questions or changes

Presentation of Policy 8340 – Letters of Reference (Revised Policy) as a second reading.

-Mr. Shaw presented, there were no questions or changes

Presentation of Policy 8300 – Continuity of Organizational Operations Plan (New Policy) as a second reading.

-Mr. Shaw presented, there were no questions or changes

New Business

The next regularly scheduled Finance and Facilities Committee meeting will be held on Thursday, December 7, 2017 at 8:15 a.m. in the Superintendent's Office at Mason High School.

-Mr. Stieben presented

The next regular scheduled Board of Education meeting will be held on Monday, December 18, 2017 at 7:00 p.m. in the Library at Mason High School.

-Mr. Stieben presented

Recommendation to approve the purchase agreement for the sale of 0.039 acres of Luna Pier Property for \$5,000 to Harborside Real Estate, LLC.

-Mr. Shaw presented the purchase agreement and stated that it had been reviewed by District Counsel and the recommended changes were made and agreed to by Harborside Real Estate, LLC.

Recommendation for new hire: Jessica Petrowitsch, Media Specialist

-Mr. Shaw reported that interviews were conducted and Jessica Petrowitsch was recommended for approval, at a rate of pay of \$12.26 per hour.

Recommendation for new hire: Scott Swearengin, 3rd Grade Teacher

-Mr. Shaw reported that interviews were conducted and Scott was recommended for approval, and will begin at MA step 4, \$42,013.

Recommendation to rehire: Becky Blosser, LRE Aide

-Mr. Shaw reported that Mrs. McCain is recommending Becky as a rehire. The LRE position had been filled by a substitute. She was recommended for approval, at a rate of pay of \$11.69 per hour.

Recommendation of Fifth grade trip to Camp Storer, Brooklyn, Michigan, February 7th – 9th, 2018

-Mr. Shaw presented that Mrs. McCain has requested the approval for the fifth grade students at Mason Central Elementary School and the staff; Karen Swartz, Josh Sweigert and Jeannine Geddes to attend the annual trip to the YMCA Camp Storer in Brooklyn, MI on February 7th – 9th,

2018. Most of the costs will be covered through fund raisers and the support of the PTA. Students will be required to pay approximately \$100 to cover the remaining costs.

Public Comment

Darlene Andrzejewski commented that the Administrative Reports are not working for her. Grace Connolly commented on the Board Retreat that was held in August.

Superintendent's Report

Staffing:

The following list is the newly appointed/hired coaches for Winter 2017-2018.
Junior Varsity Girls Basketball-Mark Miller (10+) rehire (Changed from 0 to 10+ years)
Co-ed Middle School Swim-Natalie Hempel (0) new hire (Replaced Jacob Huber)

Tree Trimming

- We are bringing in a contractor to take care of some big limbs that could fall and some trees that need to be removed.

Middle School Cameras

- The wiring has been completed and cameras will be installed soon.

High School Locker Room Lockers

- Lockers have been installed.

The following are a list of ongoing projects/tasks needing to be brought to a close.

1. Millings in the parking lot **(completed)**
2. Signs coming onto school grounds pointing out the high school
3. Finish clearing the burn pile area and plant grass seed **(area is leveled and ready for seed)**
4. Place bid items such as the truck, busses along with small items on the website **(Small items have been placed on the site to be sold. We now will use the process for bid items.)**
5. Bring in a scrap dumpster for the remaining metal at the transportation department
6. Clean up the brush around the outside of the fence around the transportation department **(We had a company that requested to store their equipment on our grounds for a few days and for allowing them to do that they cleared a path around the fence. Now we just need to clean up the fence and clear some trees.)**
7. Set a meeting date for the small group sinking fund committee along with the oversight committee. **(Completed, the large group will meet on Wednesday, December 20th at 6:00 p.m. in the IVN room.)**
8. Get second quotes for key card system for all buildings.

Administrative Reports

Elementary Principal
Middle School Principal
High School Principal
Athletic Director

-All Administrative Reports can be located on the school website under the School Board & Administration Tab.

Consent Agenda

Approve the minutes from the October 16, 2017 Board of Education Meeting
Approve the minutes from the October 16, 2017 Board of Education Meeting Closed Session
Approve the minutes from the October 23, 2017 Special Board of Education Meeting
Approve the minutes from the November 13, 2017 Special Board of Education Meeting

Approve the minutes from the November 13, 2017 Special Board of Education Meeting Closed Session A

Approve the minutes from the November 13, 2017 Special Board of Education Meeting Closed Session B

Approve the October 2017 Check Register

Approve the recommendation for new hire: Jessica Petrowitsch, Media Specialist, at a rate of pay of \$12.26 per hour.

Approve the recommendation for new hire: Scott Swearengin, 3rd Grade Teacher, at MA step 4, \$42,013.

Approve the recommendation to rehire: Becky Blosser, LRE Aide, at a rate of pay of \$11.69 per hour.

Approve the recommendation of Fifth grade trip to Camp Storer, Brooklyn, Michigan, February 7th – 9th, 2018

-It was moved by Fowler, supported by Skaggs to approve the consent agenda. Motion carried 6-0

Action

Approve Policy 5630.01 – Student Seclusion and Restraint (Replacement Policy) as a second reading.

-It was moved by McGarry, supported by Tubbs. Motion carried 6-0

Approve Policy 5111.01 – Homeless Students (Replacement Policy) as a second reading.

-It was moved by McGarry, supported by Skaggs. Motion carried 6-0

Approve Policy 5111.03 – Children and Youth in Foster Care (New Policy) as a second reading.

-It was moved by Fowler, supported by Stieben. Motion carried 6-0

Approve Policy 8340 – Letters of Reference (Revised Policy) as a second reading.

-It was moved by Smith, supported by Fowler. Motion carried 6-0

Approve Policy 8300 – Continuity of Organizational Operations Plan (New Policy) as a second reading.

-It was moved by Skaggs, supported by Fowler. Motion carried 6-0

Approve Policy 8305 – Information Security (New Policy) as a second reading.

-It was moved by McGarry, supported by Stieben. Motion carried 6-0

Approve the recommendation of the purchase agreement for the sale of 0.039 acres of Luna Pier Property for \$5,000 to Harborside Real Estate, LLC.

-It was moved by McGarry, supported by Stieben. Motion carried 6-0

Closed Session

Per MCL 15.268 (a): To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing

At 7:57 p.m., it was moved by Fowler, supported by Smith. Roll was called. Motion carried 6-0

Back to open session time: 8:40 p.m.

Board Reports/Comments

Stieben – Pat, have fun on vacation. Welcome to new staff members. Looking forward to the millings pile being gone.

Fowler – Great hiring process with our new 3rd grade teacher. Congratulations to the Boys Cross Country Team. Happy with their dedication.

Tubbs – Happy Thanksgiving and welcome to Mrs. Hopper and Mr. Swearengin.

McGarry – Ditto to Mrs. Tubb's comments.

Smith – Double ditto to Mrs. Tubb's comments.

Skaggs – Double ditto and very cool to have the millings piling gone.

Adjournment

At 8:47 p.m., it was moved by Smith, supported by McGarry to adjourn the November 20, 2017 meeting of the Board of Education. Motion carried 6-0.

Janice Skaggs, Board Secretary