

MASON CONSOLIDATED SCHOOLS  
FIRE/TORNADO/LOCK-DOWN DRILL FORM 2014-15

State Law requires all Michigan schools to conduct **six (5) fire drills (three of these drills must be done in the fall), two tornado drills, and three lock-down drills annually. When planning the drills, advise Manuel Billegas of the date and time.** Please use the following form to report these drills. After each drill, email this report to [hammermaster@eriemason.k12.mi.us](mailto:hammermaster@eriemason.k12.mi.us)

School: Mason Central Elementary      Date:      Time:

**Fire Drill Number:**      Time to Evacuate:

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

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**Tornado Drill Number:**      Date:      Time to Take Shelter:

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

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**Lock-down Drill Number:**   #2        **Date:** 12/11/14

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

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Signature Debra McCann  
Principal

Manuel Billegas  
Buildings and Grounds Supervisor

MASON CONSOLIDATED SCHOOLS  
FIRE/TORNADO/LOCK-DOWN DRILL FORM 2014-15

State Law requires all Michigan schools to conduct **five (5) fire drills (three by December 1st.), two tornado drills, and three lock-down drills, (one before December 1st.) annually. When planning the drills, please advise Manuel Billegas.** Please use the following form to report these drills. After each drill, email this report to [hammermaster@eriemason.k12.mi.us](mailto:hammermaster@eriemason.k12.mi.us)

School: Mason Middle School Date: 12/11/2014 Time: 1:30 p.m.

**Fire Drill Number:** \_\_\_\_\_ Time to Evacuate: \_\_\_\_\_

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Tornado Drill Number:** \_\_\_\_\_ Time to Take Shelter: \_\_\_\_\_

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Lock-down Drill Number:** #2

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

*Some teachers need to slide red/green cards under door.*

Signature:   
Principal

  
Buildings and Grounds Supervisor

MASON CONSOLIDATED SCHOOLS  
FIRE/TORNADO/LOCK-DOWN DRILL FORM

State Law requires all Michigan schools to conduct **six (6) fire drills (four of these drills must be done in the fall), two tornado drills, and two lock-down drills annually**. Please use the following form to report these drills. After each drill, email this report to meadows@eriemason.k12.mi.us

School: Mason High School School Year: 2014-2015

**Fire Drill Number:** 1 9-25-14 Time to Evacuate: 2 min.

**Fire Drill Number:** 2 10-21-14 Time to Evacuate: 2 min.

**Fire Drill Number:** 3 11-5-14 Time to Evacuate: 2 min.

**Fire Drill Number:** 4 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 5 Time to Evacuate: \_\_\_\_\_

**Fire Drill Number:** 6 Time to Evacuate: \_\_\_\_\_

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

**Tornado Drill Number:** 1 9-30-14 Time to Take Shelter: 3 min.

All clear

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

**Tornado Drill Number:** \_\_\_\_\_ Time to Take Shelter: \_\_\_\_\_

**Lock-down Drill Number:** 1. 11-20-14 1:30 p.m.

**Lock-down Drill Number:** 2. 12-11-14 8:30 a.m.

**Lock-down Drill Number:** 3. 1-7-15 1:45 p.m.

Comments (Any Unusual Circumstances/**Equipment Malfunctions**): \_\_\_\_\_

Principal's Signature: 

Fire Drill Liaison: 